



Durand Area Schools Educational Foundation Grant Requirements

Durand Area Schools Educational Foundation will grant funds for projects that foster innovative practices that impact student learning and skill development for students in the Durand district.

It is not the intent of the Foundation to provide funding for programs, activities and supplies typically funded by the district with public funds. The Foundation does not plan to take the place of parent and booster groups; however it is willing to work collaboratively with groups that are or may be established within the district as long as Foundation Guidelines are followed.

The Foundation will consider grants that include professional development, transportation or guest speakers if the proposed outcomes could not be accomplished without such services. If applicants are not employed by Durand Area Schools, an employee of Durand Area Schools must agree to be responsible for following the grant guidelines.

Mini grants will be given for selected projects or activities that do not exceed one school year in duration. The maximum funding for a mini grant is \$300.

Responsibilities of the Foundation:

- Development and periodic review of applications and grant proposal guidelines
- Development and periodic review of criteria for grant selection
- Creation of a grant selection committee
- Authority to alter grant guidelines based on funding availability or other issues
- Notification to all applicants of grants selected or rejected for funding
- Authority to withhold funds or recover funds that are not used as designated
- Authority to revoke grants that do not comply with established requirements

Responsibilities of the grantee:

- To designate one employee of Durand Area Schools who will be responsible for meeting grant requirements.
- To clearly state outcomes for proposed projects
- To explain how expected outcomes will be measured
- To state number of students who will be impacted by the grant
- To provide a budget for requested funds
- To provide a timeline for proposed projects and the use of funds
- To complete the project and provide a written summary and evaluation within the required timeline
- To collaborate with the district and the Foundation to showcase and publicize the grant and funded projects (photos, social media posts, communications with parents, etc.)
- To submit purchase orders and receipts as required by policy of Durand Area Schools
- To use funds only for designated purposes
- To return any unused funds to the Foundation